

TOWN OF NEW CASTLE, NH

REQUEST FOR QUALIFICATIONS

The Town of New Castle, NH Board of Selectman requests a Statement of Qualifications and Technical Proposals from qualified engineering firms for professional engineering and related services associated with approximately 670 linear feet of shoulder widening and sidewalk construction along Wentworth Road, NH 1B, from Beach Hill Road to Neals Pit Lane.

This is a Transportation Alternatives Program project funded by the New Hampshire Department of Transportation (NHDOT). Preliminary requirements are based on studies performed by the Rockingham Planning Commission, New Castle Board of Selectmen, and Corridor Management Plans for the NH Coastal Scenic Byway.

Engineering responsibilities may include but are not limited to:

1. Preliminary design services including survey, right of way plans, preliminary design and layout, cost estimate, environmental review and documentation, and participation in public meetings.
2. Final design services including final design plans, right of way plans, preparing and submitting necessary permits, contract documents, and assisting with the bidding process.
3. Assisting the town with meeting all applicable state and federal requirements, and providing all required documentation to NHDOT.

The Town of New Castle expects to have a consultant under Agreement by the end of March 2020. Construction of the project is expected to begin in the fall of 2023.

Consultant selection will be based on:

1. Qualifications of the project manager and project team
2. Experience with similar projects
3. Familiarity and understanding of the project
4. Project approach
5. Ability to meet the proposed project schedule
6. Ability to assure project consistency if changes in the staff of the engineering firm should occur

7. Familiarity with applicable regulations and the Transportation Alternatives program.
8. Consultant must be LPA certified.

The Statement of Qualifications and Technical Proposal shall be limited to 15 pages, including the cover letter and professional resumes. Submit three (3) copies of Statement of Qualifications and Technical Proposal before 12:00 noon on Monday, February 10th, 2020 to:

Town of New Castle

Attn: Ben Jankowski

49 Main Street

P.O. Box 367

New Castle, NH 03854

603-431-6710 ext 10

Proposals received after this deadline shall be considered as non-responsive and shall not be given consideration.

The top ranking firm will be invited to negotiate a contract with the Town of New Castle. Should the Town and Consultant not be able to reach an agreement, the Town will then negotiate with the second highest ranking firm. The Town reserves the right to discontinue the selection process at any time prior to awarding the contract. There will be no reimbursement to any candidate firm if the selection process is terminated.

This Request for Qualifications (RFQ) does not commit the Town to award a contract, to pay any costs incurred in the preparation of a response to this request, or to procure or contract for services and supplies. Costs incurred for the preparation of the proposal in response to this RFQ shall be the sole responsibility of the firm submitting the proposal. The Town reserves the right to reject any or all Proposals, to waive technical or legal deficiencies, to cancel in part or in its entirety this RFQ, and to accept any proposal that it may deem in the best interest of the Town.

The Town reserves the right to undertake such investigation as it deems necessary to verify the qualification of the firm for this project.

New Castle is an equal opportunity/affirmative action agency. All qualified proposals will receive consideration without regard to race, color, creed, age, sex or national origin.