

**Town of New Castle**  
**Water & Sewer Commission**  
**Agenda**  
**Thursday, February 15, 2024, 1:00PM**  
**Town Hall Conference Room**

**From:** Richard White, Chair

**To:** Board Members: Pam Cullen (SB Liaison); Carl Roediger, Vice Chair; Scott Stringham; Lorn Buxton; Larry Doyle; Steve Johnson; Jim Rini; Chris Robillard (PW Supr.)

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1. Public Questions
2. Individual Applications/Petitions
3. Review & Approve Minutes of January 18, 2024
4. Financials
  - a. FYI 2025 Budget Review
    - i. **1<sup>st</sup> Draft Due 2/15/2024**
    - ii. **Final Due 3/21/2024**
  - b. **Review, approve and sign checks.**
  - c. **Commitments approval**
  - d. **Accountant's report**
5. Select Board's Report
  - a.
6. Superintendent's Report
  - a. Water O&M Projects Review
  - b. Sewer O&M Projects Review
7. New Business
  - a. Sewer Manhole Remediation Phase 1 – 2023 CWSRF Project
    - i. **Underwood Engineers – ESR #23 – Wetland Permitting Approval**
    - ii. Cost of SMH Watertight Frames & Covers
  - b. I&I data tracking
    - i. Pump station flows
    - ii. Daily rainfall
    - iii. Tides
8. Continuing Business
  - a. FY 2023 Annual Town Report due by 2/24/2024
  - b. Steamboat Lane Pump Station
    - i. New Access Ladder to Drywell – To be added to the Electrical Upgrades Project
    - ii. Submersible Pumps Upgrade
  - c. Ordinance Change – Water / Sewer Billing Cycles

- i. Amendment to Section 5.4.1 Quarterly Billing
    - ii. Public Hearing Scheduled on 2/20/2024
  - d. "Irons In The Fire" Monthly Project Spreadsheets
  - e. Underwood Engineering status updates:
    - i. Status report on the pump stations electrical project
    - ii. Water asset management plan
    - iii. Sewer asset management plan
      - 1. Sewer rate study proposal
    - iv. Sawtelle bridge force sewer main replacement design
  - f. Peirce Island Waste Water Treatment Facility – New Castle is Co-Permittee under U.S. EPA rules –
    - i. Create an online account with the EPA to meet their reporting requirements for NPDES Permit #NH0100234
- 9. Any Other Business for the Board
  - a. March 2024 Meeting Date (03/21/2024 @ 1:00 PM)
- 10. Adjourn